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LOCK HANDING IS CRITICAL TO ENSURE LOCK FUNCTIONS PROPERLY
DOOR PREPARATION:

FULL WORKING TRIM: ........................................... T31183

HALF WORKING TRIM: ........................................... T31184

FULL DUMMY TRIM: ........................................... T31186

HALF DUMMY TRIM: ........................................... T31187

ALL TEMPLATES CAN BE FOUND AT WWW.CORBINRUSSWIN.COM/Library/Templates
**Mortise Lock Handing Instructions**

Step 1) Move the Red locking screw to side of lock-body being locked (Fig. 1)

Step 2) Push in latch then depress catch plate with screw driver (Fig. 1)

Step 3) Pull latch out of lock-body and turn latch over (Fig. 2)

Step 4) Push in latch while holding screw driver behind latch tail (Fig. 3)

   **Note:** Push in latch until catch plate is no longer depressed (Fig. 4)

Step 5) Rotate lock front to match bevel of door as shown (Fig. 5)

**WARNING:** LOCK-IN CAN OCCUR IF LATCH IS NOT PROPERLY INSTALLED
FULL TRIM (STD) INSTALLATION

Step 1) Install strike with shorter 3/4" mounting screws

Step 2) Insert mortise lock into door and hand tighten longer 1" mounting screws

MAKE SURE LOCK IS UNLOCKED

Step 3) Install spacer blocks on both sides of lock-body with 1/4" Fillister Head Screws

Note:
Align tabs on spacer with cutouts on lock-body

Step 4) Install adapter plates on both sides of door using 1/2" Flat Head Screws
Step 5) Thread collar onto both sides of door using supplied rubber grip

Step 6) Install O/S Lever

Step 7) Install I/S spindle and adjustment bolt

Step 8) Install I/S lever with dowel screw

Step 9) Rotate both levers individually and make sure both levers return. If either lever binds, remove I/S lever and un-thread adjustment bolt 1/2 turn.
Step 10) If the lock function calls for a cylinder or turn-piece proceed to cylinder and turn-piece instructions on page 10. Otherwise proceed to next step

Step 11) Install scalp using 3/16” Flat Head Screws
HALF TRIM (M30) INSTALLATION

Step 1) Install strike with shorter (3/4”) mounting screws

Step 2) Insert mortise lock into door and hand tighten longer (1”) mounting screws

MAKE SURE LOCK IS UNLOCKED

Step 3) Install spacer block on trim side of lock-body with 1/4” Fillister Head Screws

Note: Align tabs on spacer with cutouts on lock-body

Step 4) Install adapter plate on trim side of door using 1/2” Flat Head Screws

Step 5) Thread collar on trim side of door using supplied rubber grip

Make sure collar is tight up against door
Step 6) Install I/S spindle and adjustment bolt

Step 7) Install I/S lever with dowel screw

Step 8) Rotate both levers individually and make sure both levers return. If either lever binds, remove I/S lever and un-thread adjustment bolt 1/2 turn.

Step 10) If the lock function calls for a cylinder or turn-piece proceed to cylinder and turn-piece instructions on page 10. Otherwise proceed to next step

Step 11) Install scalp using 3/16” Flat Head Screws
FULL DUMMY TRIM (ML2070) INSTALLATION

Step 1) Insert dummy spindle into both adapter plates

Step 2) Install adapter plate assemblies

Step 3) Thread collar on both sides of door

Step 4) Install lever on both sides of door with dowel screws

Make sure dummy spindle is aligned as shown

Make sure collar is tight up against door

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HALF DUMMY TRIM (ML2050) INSTALLATION

Step 1) Insert dummy spindle into adapter plate

Make sure dummy spindle is aligned as shown

Step 2) Install adapter plate assemblies

Make sure dummy adapter plate is installed on non-trim side of door

Step 3) Thread collar on trim side of door

Make sure collar is tight up against door

Step 4) Install lever on trim side of door with dowel screw
CYLINDER AND TURN-PIECE INSTALL

Cylinder Install:
- Push cylinder collar over cylinder then thread cylinder into lock-body
- Secure cylinder with set screw

**NOTE:** Key and cylinder must be rotated as shown

Correct Incorrect

Note:
- Slightly retract key to help thread cylinder into lock-body
- If cylinder will not thread into lock loosen lock mounting screws

Turn-Piece Install:
- Mark turn-piece mounting holes then drill two .110" holes where marked
- Make sure turn-piece is vertical when lock is unlocked